



Meeting Minutes 5.18.2017 General Meeting

Eric Raber, Mary Brown, Julie Weaver, Shannon Pine, Chris Iman, Megan Colwell, Shannon Pine, Dean Bollinger

- Meeting was called to order by Shannon Pine 6:35PM.
- Table approval for both the March and April minutes due to lack of a quorum.
- Treasures report was given by Mary Brown. Balance \$20390.13. Mary and Shannon Pine to check the invoice for the insurance, how much do we owe and when? Mary will call the phone company to check on a discount for the phone. Will report back at next meeting. Lions Club donation from January will be moved to the general fund. RUE sponsorship for \$250.00 will be used for CUTC- 2017. Julie Weaver will follow up with John Rucker (Clock Tower Restoration Committee Chair) about the clock tower funds and what the procedures are for future moneys.
- Operations-
 - Policy Book- no update. Volunteer info form will have office numbers for committee chairs. Social media policy- Shannon brought copies from other organizations. Discussion on what was important in a social media policy for UPCO. Shannon will have a draft at the next meeting for the board to review and approve in June. Julie to send a conflict of interest policy to Shannon W.
- Promotions-
 - Farmers Market May 23rd, 7pm at the Grub House. They are looking for UPOC Board of Directors to join their meeting; please plan to attend if you can.
 - Cruise In August 26th: Band is hired, food truck spots are filled. Looking for people to help parking and general work. Looking for someone so sell raffle tickets at the event, if anyone knows of a group please contact Megan, Julie, or Eric.
 - Run/ Walk: Shannon Pine reported that the Walk Run will go on as normal, trying for the first meeting in June.
 - CUTC- first meeting June 6th, time and place TBD.
 - Ally in the Rally- June 17th, July 22nd, and Aug 19th 5pm-9pm.
 - Julie reported that the sponsorship letter didn't get sent to the all previous year sponsors, she has gotten sponsorship letters printed and will send them out.
- Business Enhancement- Julie will have the BIG sent out next week. Julie to follow up the PCBA to see if they would be interested in partnering with Ryan Schick to host a local businesses.
- Design- Shannon Pine reported that the FIG will be ready on June 15th. Comprehensive Plan Committee made a suggestion to the Plain City Village to use the following for the PC comprehensive plan; MKSK, Design Local, Manick Smith. Their next meeting will be June 28th. Shannon W. reported that the village had the first Design Review meeting; good discussion at that meeting.
- Old Business:
 - Membership Update: Number of members 74, Julie is working on updating the current list. Mary to send a report YDT 2016 of paid membership to Julie.

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- Website- “Plan a Visit”- will be pulled as of now. Website will go live on Monday the 22nd as long as everything goes okay. An email will be sent to the board letting us know it’s up and going. Shannon W. will follow up with Darren regarding the day-to-day operations of the website as well as letting him know that Chris Iman will take care of the updating of the website. Shannon and Julie to schedule a meeting with Colleen, Shannon W, and Chris to discuss overall website maintenance.
- New Business
 - Office- May need to move office. Shannon W. to check with John and Amy to see how DNA leases their space in the school and report back to the next meeting.
 - BIG and FIG- Shannon W and Mary agreed to pass out any paperwork about the FIG and BIG to the local businesses.
- Meeting adjourned by Shannon Pine at 8:05pm