

## Meeting Minutes 7/20/2017 General Meeting

- Meeting called to order by Shannon Pine at 6:40PM
- Introductions
- Shannon Pine Introduced Sara from Design Local. Sara can email a sample of the coloring book used for German Village (20 pages). Shannon invited them to discuss options for the bicentennial. Ohio Arts Council- small grant suggested that every community needed a coloring book \$2000.00. Ohio Humanities Grant would be another option for a \$2000.00. 1000 to print \$2000.00 without staff time for the German Village, staff time was estimated at \$3000.00. Total estimation on project would be \$5000.00. Design Local would be willing to work with UPCO to accomplish this goal.
  - Goal would be the October 1<sup>st</sup> deadline
  - 3 months for the planning to submit for the Humanities Grant
- Shannon W does not have a mural update based on the building conditions. Shannon P suggested trying to find another location. A mural would be another option for both grants. Ray offered the side of the building of the food pantry as a mural option.
- Shannon Weigand motioned that we work with Design Local for a grant to create a coloring book. Julie seconded. Motion passed.
- Shannon W motion to approve the June meeting minutes. Julie seconded. Motion passed
- Treasures Report. Shannon P explained Amazon Smile and Kroger awards program with a percentage coming back to UPCO.
- Clock Tower \$1145.00. John Rucker will place the orders and presentation on the plaques and we will reimburse. Any money left over will be given to the Union County Foundation.
- Operations
  - Social Media Policy was approved over email.
- Promotions
  - Radios- Shannon W did research and decided that renting would be the way to go. All quotes are 12 radios for a weekend.
  - Bear Com- \$40.00 delivery charge, \$230.00 (with delivery and insurance)
  - BNC- \$240.00
  - Election Con ????? \$300.00
  - Megan made the suggestion that each event chair rent as they need them. Shannon will forward all rental info to the event chairs.
  - Farmers Market is doing well.
  - Car Show-
  - Run/ Walk- Shannon W letting everyone know that Erne will be retiring and may be leaving next year. If he does, she will be looking for a second chair.
    - Registration is up and running- save \$5 if you preregister
  - CUTC- Angene Davis and Julie Weaver reported. Always looking for volunteers. Next meeting Aug 15<sup>th</sup>. Megan will ask about a needed time/ date change. Event date December 2<sup>nd</sup>.

- Rally in the Ally- Shannon Pine reported on the last event. Broke even on this past event with the largest beer and wine purchase.
  - This Saturday is the next event (July 22<sup>nd</sup>). Looking for volunteers to come work this weekend, 3 needed from 5pm-10ish.
  - Ray is working on getting lights on the back of the food pantry which will be able to be used for the Ally in the Rally.
- Business Enhancement- BIG deadline is July 31<sup>st</sup>. We have not received any applications but Julie knows of some people looking at applying.
- Design- The FIG granted
  - Food Pantry \$700.00, Willow and Twine \$250.00, and Tavern 161 \$1500.00
- Old Business
  - Membership update- Julie Weaver updated and passed out a current members list. Total of 48, does not include Willow and Twine which is getting their paperwork ready.
- New Business
  - 2018 Board of Director- voting at our January 2018 meeting
    - 4 Board seats available
      - Eric- will rerun
    - All new Officers
    - Need to finalize and post online for
  - Passwords- Shannon W. looking for any passwords or logins. Please send to Shannon W. or Shannon Pine.
  - CPA- Chandra quoted \$1000.00 to have a basic audit. They can also audit our best practices. Julie talked to Peggy Scott and she said she would be available sometime after August and she would be able to do audit our best practices. Shannon W will post on the Plain City Moms in the Know and our own Facebook. We are still looking for other options. Bring to the next meeting.
  - Donations from Sponsorship forms that are marked “Use as Necessary”. Discussion on having it be discussed case by case. Moneys being brought in under the “Use as Necessary”
  - Julie Moved that we leave “Use as Necessary” donations that come in the fiscal year to its own class, funds allocations to be determined no later than the fiscal year complete. Second- Chris. Motion passed.
  - Julie announced that if we don’t change the way we are operating, she will need to step down from all events. Shannon W suggested looking at hiring someone to help with operations.

Shannon Pine adjourned at 8:30pm